

Minutes

Time: 12:30 noon

Date: 21/12/2018

- Agenda -
1. Action plan for ICC related activities
 2. Procedure to file complaints by students or teachers
 3. Redressal of grievances - procedure and referrals if any.

The meeting started with the Presiding Officer introducing the new members and outlining the purpose of the meeting.

1. The action plan to be undertaken was proposed as per guidelines laid out in pursuance of UGC Act, 2013.
2. It was decided to initiate the functioning of the committee through organisation of Awareness programmes.
3. The student members were appraised of their role and how they could facilitate information to be shared among their peers.
4. The external member had agreed to initiate a brief introduction towards the working of this committee and appraised all in the meeting towards the legal provisions of the Committee.
5. The meeting ended with a Note of Thanks.

Members present:

1) Kujalata B. Ballari

Nandini S.

2) Dr. Sblee GOSWAMI

H. Banu

3) Member U. (External Member)

H. Banu

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21/12/18
21/12/18

