

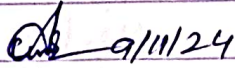

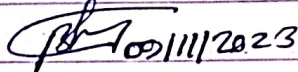
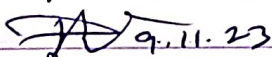
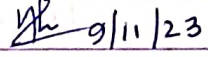
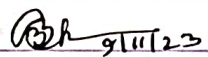
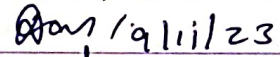

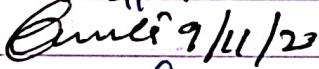


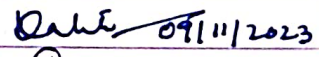
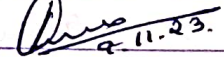

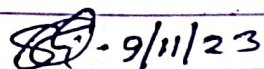
Date: 9/11/23

A meeting is convened today, the 9th November, 2023 on urgent basis to transact the following agenda.

- 1) Confirmation of earlier meetings (internal meetings) of IQAC
- 2) To discuss on the upcoming full body meeting of IQAC, UCD College
- 3) To discuss on the future plans of different criterion
- 4) A.O.B.

The meeting is attended by all the convenors and chairperson of different criterion. The meeting is notified through WhatsApp. The meeting is chaired by Principal, Dr. A. Kalita.

### Members Present:

- |                         |   |
|-------------------------|---|
| 1) Anasendra Kalita     |    |
| 2) J. Goswami           |    |
| 3) Basantha Ram Bhuyan. |   |
| 4) Pulak Mili           |  |
| 5. Nishikanta Hazarika  |  |
| 6. Bijaya Borah         |  |
| 7. Priti Das            |  |
| 8. Mitamani Sarma       |  |
| 9. Adrita Gosoi         |  |
| 10. Bishu Chelmy        |  |
| 11. Fakhar uddin Ahmed  |  |
| 12. Jumi Kalita         |  |
| 13. Rijumita Sarma      |  |
| 14. Monomi Roy Baruah.  |  |
| 15. Ratneswar Mili      |  |

### Resolutions:

Agenda 1: Mr. Jubbe Goswami reads out the proceedings of IQAC meetings from 10th April, 2023, i.e. dated:

23/1/23; 20/4/23; 10/5/23; 9/8/23; 1/9/23; 9/9/23, 17/10/23; 19/10/23;  
19/10/23 (5 meetings); 9/11/23

The meeting approves and confirms the proceedings of the said meetings.

Agenda 2: The President of the meeting apprised the house of the upcoming meeting of IQAC on 11<sup>th</sup> November, 2023. The meeting resolves that the Convenors of all the sub-committees will attend the meeting in the context of fruitful discussion with external members regarding criterion wise plan of action.

Agenda 3: All the convenors of the sub-committee with submits plans specific to their criterion. The President of the meeting apprises the house of ongoing works in the College and changes in Office, Boys Common Room, NLC & NSS rooms and also the construction of 2<sup>nd</sup> floor Block C. Dr. J. Goswami, Coordinator IQAC, L.C.P. College says that the coordinators draft their plans presented and present the same on 11<sup>th</sup> November, 2023 in the full body meeting.

The meeting thereafter resolves that the future plans criterion wise will be presented on 11<sup>th</sup> November, 2023 meeting for approval.

The meeting attended with a vote from the Chair

Confirmed

Ans

14/11/23

Principal  
L.C. Bharali College  
Maligaon, Guwahati-11

Confirmed

Ans

19/11/23

I.Q.A.C.  
Coordinator,  
College

Date 14/11/23

A meeting of IPAC is convened today. The coordinator / convenor and Chairperson is present to attend the meeting. The Principal Dr. A. Kalita who is the Chairperson IPAC, UCB College chairs the meeting.

Agenda:

- 1) Confirmation of IPAC meeting dated 9<sup>th</sup> Nov. 2023
- 2) Review of NAC report 2<sup>nd</sup> cycle and analysis of work to be done
- 3) A.O.B. → with due permission from the Chair

Members Present,

- 1) Anaswara Kalita 14/11/23
- 2) Jubee Goswami 14/11/23
- 3) Ratneswar Mili 14/11/2023
- 4) Adrita Gogoi 14/11/23
- 5) Pulak Mishra 14/11/23
- 6) Bihari Choudhary 14/11/23
7. Jumi Kalita 14/11/2023
- 8) Shilpani Dey. 14/11/23
- 9) Mitamoni Sarma 14/11/23
- 10) Priti Das. 14/11/2023
- 11) Bijaya Borah 14/11/2023
12. Nishikanta Hazarika 14/11/23
13. Rijusmita Sarma 14.11.23
14. Moromi Roy Baruah M. Roy Baruah  
14/11/23
- 15- Basantha Ram Bhuyan. 14/11/2023

The meeting discussed thoroughly on the agenda and resolves the following:

Agenda: The proceedings of the meeting dated 09/11/23 is read out and the same is approved

by the meeting.

2. The report/recommendations of the 2<sup>nd</sup> cycle of NAAC is reviewed by the meeting and the same is opened for detailed analysis.
3. From the analysis it is resolved that every department shall use ICT for teaching, learning and they will have/upgrade their library in the department.
4. Each department will initiate their departmental Alumni association.
5. Each department will organise atleast one seminar / workshop / etc. and publish a magazine either digitally or in print. They will publish one book atleast annually.
6. Every teacher will take effort to publish atleast one research paper in reputed journals every year.
7. Each dept. will organise atleast one extension program every year and conceptualize a best practise each year.

Confirmed

Ans

14/11/23

Principal  
L.C. Bharali College  
Maligaon, Guwahati-11

Confirmed

Dusman

14/11/23

I.G.A.C.  
Co-ordinator,  
L.C.B. College

Date: 07.12.23

A meeting of Coordinator, Chairperson, Assistant Coordinators of IQAC, NAAC Citation sub-committee is convened today the 7<sup>th</sup> December, 2023 to discuss on the following agenda.

The meeting is chaired by Dr. Anarenda Kalita, Principal and Chairman, IQAC, NCB College.

### Agenda

1. To review works of citation-wise under NAAC SSR
2. To review works of clubs, committees, cells
3. A.O.B., with permission from the Chair

### Members Present

1. Anarenda Kalita — AK 7/12/23
2. Dr. Jubba Goswami, Jubba 7/12/23
3. Dr. Rijusmita Barua. Rijusmita 7/12/23
4. Dr. Mohomi Roy Baruah. M. Roy Baruah 7/12/23
5. Pulak Mishra. Pulak 7/12/23
6. Basistha Ram Bhuyan. BR 07/12/2023.
7. Mikamoni Sarma. M 07/12/23
8. Bibhuti Choudhury. B 07/12/23
9. Dr. Priti Das. Priti 07/12/23
10. Shikani Dey. Dey / 7-12-23
11. Nishilarata Hazarika. Nh 7/12/23
12. Bijaya Barua. B 7/12/23
13. Jumi Kalita. J 07/12/2023
14. Ratneswar Mili. R 07/12/2023

The meeting discussed on the agenda and took the following resolutions.

- 1) All the criteria have gathered data on various metrics, so the meeting resolves to start uploading.

2. The meeting resolves to place the AQAR for necessary approval in next GB meeting.
3. The College will put forward solar energy usage and encouragement of students to participate in co-curricular activities as best practices.

Confirmed

7/12/23  
Principal  
L.C. Bharali College  
Maligaon, Guwahati-11

Confirmed

7/12/23  
IQAC  
Coordinator  
L.C.B. College

**NOTICE-IQAC Meeting**

**Date: 7/11/2023**

A meeting of the IQAC, LCB College is hereby convened on 11<sup>th</sup> November 11:00 am, in the New Conference Hall, 1<sup>st</sup> floor, Block C, to discuss on the following  
All the esteemed members of IQAC, LCB College are requested to attend the meeting &

**Agenda:**

1. Confirmation of the proceedings of the last meeting
2. Appraisal on the present initiatives of IQAC
3. Review of Criterion wise work and future plan, to be briefed by the Chairpersons of the sub-committee of NAAC-SSR
4. Submission of AQAR, 2022-23
5. A.O.B., with permission from the Chair

*J. Goswami*  
7/11/23

Dr. Jublee Goswami  
Coordinator, IQAC, LCB College

**IQAC.**  
**Coordinator.**  
**B. College**

*S. Borooah*  
7/11/23

*D. S. S. S.*  
7.11.2023

*banu*  
07/11/2023

*R. S.*  
7/11/2023

*M. S.*  
7/11/23

*Bh*  
07/11/23

*Prateek*  
7/11/23

*P. S.*  
08/11/2023

Date: 11/11/23

## MEETING OF IQAC

VENUE: IQAC OFFICE

TIME: 11:00 A.M.


### AGENDA:

- ① Taking of Chair by Chairperson
- ② Confirmation of Proceedings
- ③ Submission of Action Taken Report and appraisal on present IQAC initiatives
- ④ Review of criterion-wise work and future plan
- ⑤ Submission of AQAR, 2022-23
- ⑥ A.O.B., with permission from the UoA


### MEMBERS PRESENT -


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
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
1. Amarendra Kaikta — 


2. Utpal Sarma —  11/11/23.


3. Dr. Anurajyoti Karhye — 


4. Siba Boruah —  11/11/23


5. J. Goswami —  11/11/23


6. Mantra Mahanta —  11/11/23

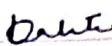
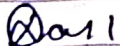
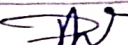








7. Ratneswar Mili —  11/11/23

8. Rijusmita Sarma —  11.11.23

9. Basvitha Ram Bhuyan —  11/11/2023

10. Bibhuti Choudhury —  11/11/2023

11. Mitamoni Sarma —  11/11/23

S. NO	MEMBERS PRESENT -	SIGNATURE	DESIGNATION
12.	Jumi Kanta		11/11/2023
13.	Shibani Dey.	Do	11/11/2023
14.	Puriti Das.		11/11/2023
15.	Pulak Hal.		11/11/23
16.	Nishikanta Hazarika		11/11/23
17.	Fakhar uddin Ahmed		11/11/23
18.	Bijaya Borah		11/11/23
19.	Monomi Roy Baruah.		11/11/23
20.	Ashwita Gogoi		11/11/23
21.	Mangita Mahanta		11/11/2023
22.	Sahan Chetry		President L.C.B.C.S.U. 11/11/23
23.	Sourav Sinha		General Secretary L.C.B.C.S.U. 11/11/23

The meeting is chaired by the Principal cum chairperson, LCB College.

Agenda 2: The Coordinator, IQAC reads out the proceedings of the last IQAC general body meeting. The house is also presented with the action taken report against each resolution by the Coordinator. The house approves the proceedings. Prof. Ural Sarma, Hon'ble member suggests that

The possibilities of starting subjects viz. Biology, Chemistry, as suggested by Prof. Utpal Sarma, so as to open a full fledged science stream in the College. He also suggested that the College may look into possibilities of using the infrastructure of the neighbouring Colleges which will be a good practice. To this, the Hon'ble Principal replied that he has already discussed about it with neighbouring Colleges.

Prof. Utpal Sarma also highlighted that there is a lot of work that the Placement Cell must do. They may contact alumni of the College and bring them together in the context and gain out of it. Arunajyoti Kashyap, Hon'ble member IPAC added that students must be engaged in various schemes of government or training programmes. He added that he will be happy to associate in the process.

#### Resolutions

- 1) The meeting unanimously resolves to make the placement cell active.
- 2) Department level alumni associations are resolved to be initiated.
- 3) Entrepreneurship Cell must be strengthened.
- 4) To build confidence among students for placement soft skills programmes will be conducted.

Agenda 2: The IPAC coordinator presented to the house the action taken report on recommendations of NAAE per team members.

Prof. Utpal Sarma suggested that though the Governing Body has also approved to initiate process of opening M.C.A but caution must be taken to see if there is any point of conflict of affiliation with ATSV for MCA because the College is affiliated to GU. Earlier, the Hon'ble Principal has informed

The house about the proposal to start MCA under ATSU affiliation.

The Principal, KCB College intimated the house that opening of D.A.B. ed or B.Sc. B.Ed is not feasible in the college as per a feasibility study conducted by a committee prepared for the purpose.

Prof. Utpal Sarma suggested that regular outdoor facility for sports with any of nearby fields must be entered through MoU.

Prof. Manoj Mahanta, hon'ble member suggested that railway stadium field may also be tapped.

The hon'ble Principal informed the house that a proposal for auditorium is submitted to RUST. He also informed that several clubs are initiated for co-curricular activities. Prof. Utpal Sarma, hon'ble member expressed that these will help foster sports and cultural activities.

Amranyoti Kashyap, hon'ble member said that he can help in skill and industry oriented training.

Prof. Manoj Mahanta, hon'ble member, IDAC, KCB College gave an example of Pondicherry College where they practice vermicomposting. They motivate students to collect waste and give a certificate which is a good practice.

Agenda 5: The Hon'ble Principal advised to  
presently prepare the APAR agenda.  
The IGAL coordinator informed the  
house that APAR for the session 2022-23 is ready for  
submission. The house took the following resolutions.

Agenda 4: Review of criterion-wise work and future plan.

1) A session with Utpal Sarma is proposed

2) Criterion 7 should sign on MoU on

E-waste Management.

The house ended with a vote of thanks  
from the chair.