



**Criterion 7.3.1**

**Supporting Document**

**Discipline and mentoring committee proceeding**

Principal Sir, LCB College, Maligaon  
 Subject: Formal Apology and Request for understanding.  
 Dear principal sir,

I hope this application finds you well. I am writing to sincerely apologize for the unfortunate incident that occurred recently. I understand that my actions were inappropriate, and I deeply regret the entire situation. I want to clarify that I was drawn into a heated verbal confrontation that escalated beyond control. I recognize that resorting to violence is never an acceptable solution, and I take full responsibility for my actions.

I acknowledge the gravity of my behaviour, especially in the context of the verbal exchange and subsequent physical confrontation. I am truly sorry for any distress or discomfort I may have caused. My intention was never to harm or cause emotional distress. I would like to provide some context to my recent behaviour. I am currently going through personal challenges that have impacted my emotional well-being and decision making. However, I understand that personal difficulties do not excuse my actions, and I am committed to seeking help and addressing these issues responsibly. I understand the importance of maintaining a respectful and harmonious environment, and I deeply regret the disruption caused by my actions.

Once again, I sincerely apologize for my behaviour and my negative impact it may had.

Thank you for your time and consideration.  
 Sincerely,  
 Muskan Islam Ali  
 Class B.A - 1st  
 H.C. Dept.  
 9578999787

An urgent meeting of the Discipline and Mentoring committee held today to discuss about written complaints by 2 students regarding a fight that took place between them on 4th March Meeting for hearing me 10% at 3:00 PM.

Members Present :-

- 1) Khyatima Bora
- 2) Shikha Bhagwati
- 3) Sakshib Chidya
- 4) Shikha Dey
- 5) Anjali Sarma

Signature of the students -

| Name             | Class           | Roll no          |
|------------------|-----------------|------------------|
| Barasha Kalita   | BA 2nd Semester | 32<br>7099670692 |
| Muskan Islam Ali | BA 2nd Semester | 44<br>9578999787 |

On 6th March 2024 received the complaint.  
 On 7th March 2024 received written complaint.

The Principal of Lalit Chandra Bharali College  
 Subject - Application Complaint of Physical Harassment by College students  
 Date: 12/03/2024

Dear Sir,

I am writing to bring to your attention a serious matter that I have been experiencing at our college. Over the past few weeks, I have been subjected to persistent mental harassment by a group of students. The harassment has taken various forms, including verbal abuse, spreading false rumors, and exclusion from group activities.

I kindly request your immediate intervention to investigate the matter and take appropriate disciplinary action against the responsible students. Additionally, I would appreciate any support or guidance you can provide to ensure my safety and well-being in the future.

Thank you for your attention to this matter. I am assured of your swift resolution.

Sincerely,  
 Muskan Islam Ali  
 Class B.A - 1st  
 H.C. Dept.  
 9578999787

REPORT ON MISCONDUCT BETWEEN CLASSMATES

On 5<sup>th</sup> March, 2024 a student, namely Barasha Kalita of BA 2<sup>nd</sup> Sem and on 6<sup>th</sup> March, 2024 another student, namely Muskan Islam Ali filed written complaints to the Principal against each other alleging physical and verbal assault. Principal has forwarded the same to the Students' Discipline & Mentoring Cell for investigation of the matter. From the letters cell came to know that a fighting incident happened between two girls students.

Accordingly a meeting of Students' Discipline & Mentoring Cell convened & both the girls were also asked to be present in the meeting, held on 12/03/2024 for hearing. After hearing the allegation and counter allegation, both parties agreed for compromise with a promise not to repeat such incident in future. In this point the matter stand resolved.

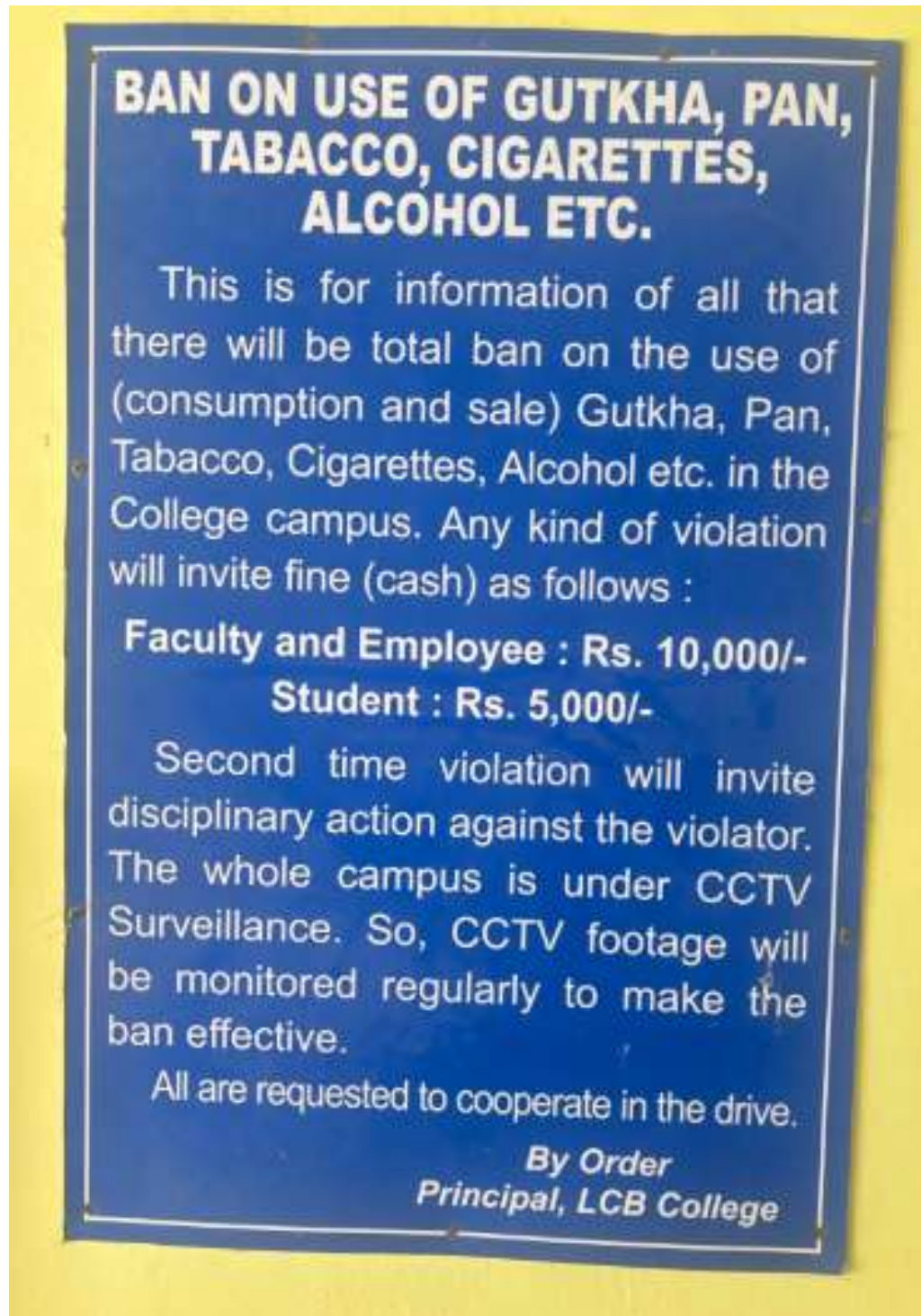
Shikha Dey  
 12/3/24  
 Co-ordinator  
 Students' Discipline & Mentoring Cell



**INTERNAL QUALITY ASSURANCE CELL**  
**LALIT CHANDRA BHARALI COLLEGE**  
Maligaon:Guwahati-781011:Assam(INDIA)  
(Affiliated to Gauhati University)



**Signage on “Ban on Use of Intoxicants” displayed in College campus**





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(Affiliated to Gauhati University)



**Notice regarding class attendance**

OFFICE OF THE PRINCIPAL  
**LALIT CHANDRA BHARALI COLLEGE**  
Maligaon : Guwahati-781011 : Assam (INDIA)  
Website : www.lcbcollege.ac.in / E-mail : lcbmaligaon@gnaf.ac.in

Dr. Anarendra Kalita, M.A., Ph.D.  
Principal & Secretary

Letter No. \_\_\_\_\_ Date : \_\_\_\_\_

**Notice: 27/02/2024**  
(Regarding Class Attendance)

The students of B.A. and B.Sc. who have not attended classes regularly and have not given assignments and presentation will not be allowed to sit in Sessional examinations scheduled in next month. The HoDs are requested to submit the Roll Numbers of the students by 1.3.24 (5.00 pm) who are found absent in classes and internal assignments. The Roll Numbers are to be submitted category wise (i.e. total absent and absent in particular assignment)

Strong actions will be initiated against those irregular students after getting the Roll Nos of the students from the HoDs.

*al* 27/2/24  
(Dr. Anarendra Kalita)  
Principal  
L.C. Bharali College  
Maligaon, Guwahati-11