



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		Lalit Chandra Bharali College
• Name of the Head of the institution		Dr. Amarendra Kalita
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		9435147991
• Mobile No:		7636913907
• Registered e-mail		lcbcollege.csc@gmail.com
• Alternate e-mail		amar.kalita1966@gmail.com
• Address		Maligaon
• City/Town		Guwahati
• State/UT		Assam
• Pin Code		781011
2.Institutional status		
• Affiliated / Constitution Colleges		Affiliated College
• Type of Institution		Co-education
• Location		Urban
• Financial Status		UGC 2f and 12(B)

• Name of the Affiliating University	Gauhati University, Guwahati
• Name of the IQAC Coordinator	Dr. Jublee Goswami
• Phone No.	8011779511
• Alternate phone No.	03612665092
• Mobile	9957181711
• IQAC e-mail address	iqaclcbcollege@gmail.com
• Alternate e-mail address	drjublee@gmail.com
3. Website address (Web link of the AQAR (Previous Academic Year))	https://lcbcollege.co.in/upload/aqar/1692612249.pdf
4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://lcbcollege.co.in/upload/calender/1680151812.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.60	2004	10/01/2004	21/09/2027
Cycle 2	B++	2.79	2022	21/09/2022	21/09/2027

6. Date of Establishment of IQAC 10/09/2004

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	HIV awareness campaign and voluntary blood donation camps	Office of the project director, Assam State Aids Control Society	2022 (one year)	10,000/-
Institution, NSS	NSS Grant	Gauhati University	2023	44,500

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9. No. of IQAC meetings held during the year	24	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
1. A series of programs on awareness on NEP 2020 implementation for teachers was organized at the initiation of IQAC		
2. A National Seminar was organised on technology: reshaping educational and economic goals		
3. A practice of planning of academic activities of the various department and committees is initiated in the form of the perspective plan		
4. A practice of research paper presentation by the faculties under Research and Development Cell is initiated to augment the research environment in the college.		
5. A practice of review of different parameters for quality enhancement, planning future road map and review by the sub-criterion committees of NAAC-SSR.		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
LCB College is planning to initiate vocational courses.	Discussion to this end were initiated in the academic and administrative council and the Governing Body of the college.
The College will go for NIRF participation which was not undertaken earlier.	The College did register and participated in NIRF. The exercise has given greater insights for future growth of the college in diverse dimensions.
The College is planning to initiate more value added certificate courses for the benefit of its students.	Value added courses are initiated under NEP. Proposals to initiate certificate courses are underway.
More workshop and Lecture programs on Research Methodology, Research Paper writing shall be organized to encourage faculties for research work and to publish their findings.	Under the Research and Development Cell a practice of research paper presentation by the faculties are initiated to augment the research environment in the college.
The College will undertake efforts to organize more skill enhancement programs for the teaching and nonteaching staff.	Some professional development programs are organised and some are planned in the coming future.
The College will undertake more awareness program, competitions and Lecture programs to raise the concerns of all stakeholders towards the cause of environment.	The College has always worked to this end. This year too, programs are organised and some are planned in the coming future.
The college encourages reduce and reuse policy and so will undertake more training and awareness programs for digitalization of all its services.	: Awareness to the cause of the environment has been one of the priorities of the college. Processes are underway for digitalisation of all services.
13. Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body, LCB College	13/12/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
Yes	13/12/2023

15. Multidisciplinary / interdisciplinary

NEP 2020 is implemented in the college from the academic session 2023-24. Students enrolled to the 1st semester programs in the current academic session 2023-24 (B.A., B.Sc., B.C.A. and B.Sc. IT) under NEP 2020 are required to take up multidisciplinary courses. The affiliating university have compiled the syllabus for the multidisciplinary courses with a credit of 3. The same are being offered in the institution. The courses entitled Makers of Modern Assam and Introduction to Natural and Physical Sciences are being presently offered under NEP 2020 to the 1st semester students.

Besides, it may be noted that LCB College is an affiliated College affiliated to Gauhati University. The College as such doesn't design its own curriculum but follows that of the University. The college offers multidisciplinary programs including Arts, Science and Self financing programs. Moreover, the College organises and also encourages participation of its students in various co-curricular and extra curricular activities including sports and cultural activities.

16. Academic bank of credits (ABC):

NEP 2020 is implemented in the college from the academic session 2023-24. Students enrolled to the 1st semester programs in the current academic session 2023-24 (B.A., B.Sc., B.C.A. and B.Sc. IT) under NEP 2020 are required to register in the Academic Bank of Credits. By the directives of the affiliating university students are made aware of the same and they are advised to do the same. The various academic departments have widely circulated the advisory regarding the same. Students have registered themselves in the academic bank of credit.

17. Skill development:

NEP 2020 is implemented in the college from the academic session 2023-24. Students enrolled to the 1st semester programs in the current academic session 2023-24 (B.A., B.Sc., B.C.A. and B.Sc. IT) under NEP 2020 are required to take up various skill development courses with credit of 3. Accordingly the college is offering a wide number of skill development courses to the students.

Previously also the students were offered skill development courses as part of their curriculum. These are continuing for the students who are enrolled in the various undergraduate programs of the college prior to 2023-24 academic session.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

NEP 2020 is implemented in the college from the academic session 2023-24. Courses in Indian Knowledge system are part of the FYUGP under NEP 2020. Accordingly students will be offered the said courses in their progressive semesters as prescribed by the affiliating university.

Moreover, the College has been running various courses under the different programs. Various departments have been organizing field trips and educational tours under mandatory curriculum practices or otherwise to raise awareness regarding indigenous culture and heritage.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College has always emphasised on Focus on outcome based education in practice. The Course outcomes, program outcomes and program specific outcomes are informed to the students well ahead at the initiation of the courses. The college monitors the attainment of the same.

20.Distance education/online education:

The institutional faculties are aware of the use of MOOCs, LMS or creating e-content. The college encourages faculty participation in FDPs and so on in the context. Our students have been encouraged to register and do courses on SWAYAM portal. The college has developed infrastructure to facilitate online/distance education which is the need of the day.

Extended Profile

1.Programme	
1.1	478
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	1002
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	424
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	243
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	40
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	40

Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	38
4.2 Total expenditure excluding salary during the year (INR in lakhs)	31761291.34
4.3 Total number of computers on campus for academic purposes	113
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Lalit Chandra Bharali College being affiliated to Gauhati University adheres to the curriculum prescribed by it. ? Contractual teachers are engaged wherever there are vacancies or shortages. ? Some teachers are members of various bodies of the University like curriculum development, assessment and evaluation etc. ? Facilities like ICT, Laboratory and Wi-Fi are provided. ? Before academic session starts the institutional academic calendar and the master time table are prepared and uploaded on the college website. ? The master time table is prepared by the routine committee and the individual departments schedule the classes accordingly. ? Academic committee facilitate academic matters. ? The practice of course management and learning outcome delivery is scheduled, which is an innovative way of each teacher for attaining course outcome. ? For enhanced learning some add-on courses has been designed. ? For the new students an Orientation Programme is held on working structure and academics as well as the Central Library acquaint the students on the productive use of the library. ? Teachers maintain their log book and the authority collect teachers fortnightly reports in order to monitor curriculum progress</p>	

? IQAC monitoring and feedback mechanism and mentor ward system helps in appraisal of curriculum delivery.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

? Being affiliated to Gauhati University, the college adheres to the Academic Calendar issued by the University. ? Within this framework, the college academic calendar is prepared and uploaded on the college website. ? The calendar schedules the probable class days, tentative dates for internal and external examinations, different functions and activities of the college etc. ? Within the framework of institutional academic calendar, each department prepares the departmental academic calendar. ? The various departmental activities and related events are scheduled in the departmental calendar. ? The departmental calendar complements the course management and learning outcome delivery practice of the teachers.

? Curriculum based project work, field work including presentation and assessments and schedules for supplementary programs are incorporated in the academic calendar. ? For continuous internal evaluation, mechanisms such as end semester examination, internal sessional examination are conducted and the tentative dates are mentioned in the departmental academic calendar. ? Internal evaluations of the Honors program are conducted by the respective departments. ? Internal evaluations are conducted by the examination committee as scheduled in the academic calendar. ? The teachers adopt various evaluation measures such as class test, quizzes, assignments seminars etc. as scheduled in the departmental academic calendar.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in

A. All of the above

following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

37

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

50

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

50

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The domain of curriculum design and modification is with the affiliating University. The courses of Gauhati University curricula incorporate a number of contemporary topics through Honors Program, Regular courses, Generic Electives, Skill Enhancement Courses and Ability Enhancement Compulsory Courses offered across departments, to help students critically analyze issues related to it. In order to orient the students with the knowledge of the curriculum, different programs and activities are organized at the institutional level. ? As far as environment and sustainability are concerned the institution takes all possible steps to raise environmental awareness. ? The Extension Education & Community Welfare Cell, the Science Forum and the NSS of LCB College are engaged in various community outreach programmes, environmental awareness and responsibility services. ? Women cell of the college addresses the issues relating to gender and play a very significant role in gender sensitization and initiate various activities in the context. ?

Constitutional and civic awareness programmes are organized. ? Awareness programmes on an array of contemporary environmental issues are organized regularly. ? Respect and accountability in professional life are the part of the larger goal and philosophy of the College. The code of ethics upholds the same.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

456

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://lcbcollege.co.in/upload/dvv/1703586584.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1580

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

424

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

LCB College teachers have always experienced students with diverse learning capacities. Teachers have evolved specific mechanism to assess the learning levels of the students by identifying as advanced and slow learners for catering them accordingly. All teachers conduct test to identify the learning abilities of the students per course.

Special programmes for slow and advanced learners are arranged at departmental/college level

Special need-based classes/ motivational sessions are arranged by the department to guide the slow learners separately.

Mentors provide necessary guidance.

Students are encouraged to participate in extracurricular, cultural and academic programmes for boosting their self-confidence and personality development.

Certificates to best library users are awarded from each stream.

Advanced learners are given different kinds of responsibilities for

fostering the value of team work and enhancing their leadership abilities.

The Department of IT advanced learners students are assigned projects in 3rd semester and guided to learn advance tools of software development.

The advanced learners are encouraged for their responses inside the classroom, their performances are frequently monitored.

Students are encouraged to participate in campus and off campus activities. Special career-oriented programs are arranged for such students.

Incentives in the form of cash awards to the best graduates from each stream.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1002	40

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teachers at the beginning of the session formulate the teaching plan wherein they set the units which are to be taught using different methods of teaching. This is evident from the Course management and Learning outcome delivery mechanism. A range of learning experiences is thus offered to the students with the objective of imparting knowledge, skill and human values.

Study tours, project and assignments are arranged for the students

from every stream as part of their syllabus. To emphasize experiential learning different departments of our college, have been organizing activities like workshops, study tour and report preparation, visit to institutions of higher learning, laboratories, and the like. The students submit reports on their findings of study tours or field trips.

Students are encouraged to engage themselves in participative learning as peer learning is believed to enhance learning abilities as well as enhance cooperation among peers. This kind of participation also helps to build confidence. Group activity such as group discussions, preparation of seminars, wall magazines are used. The college has a coding club where the students organize workshops to learn technologies.

Project works, assignments, class quizzes and class works give ample opportunities to students for acquiring problem-solving skill.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The majority of teachers in the college are using ICT tools for effective teaching. The Department of computer science, statistics, Mathematics and Economics have separate laboratory with projector. The teachers take classes in the Laboratory using these tools and even students gave presentations in the laboratory as part of their assignments.

The Department of IT has three ICT enables classrooms and takes both the theory and the practical classes using ICT tools.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://lcbcollege.co.in/online/attendance/classnotes/files/1703574734.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

25

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

449

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As an affiliated college of the Gauhati University it adheres to the prescribed rules and schedule of the Academic calendar of the same.

- As per University guidelines, internal marks are awarded based on tests assignments/presentations and attendance. The orientation program organized by the mentoring cell at the beginning of each session explains students about all these mandatory procedures.
- Besides the summative method of evaluation that is mandatory the course management and learning outcome delivery practice is suggestive of the formative approach to continuous evaluation of students through class test, quizzes, group activities, assignments, etc.
- Teachers display the students' performance in internal examinations on departmental notice boards. The teachers discuss the performance of their students in departments and offer suggestions for students for improvement. Students' attendance in the sessional examination is mandatory which ensures a strict compliance of it.

Matters relating to the internal evaluation process are discussed in Academic committee meetings. Moreover, examination committee provides for conduct of the mandatory internal evaluation.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a very transparent mechanism to address internal examination grievances and have a separate Examination Cell that handles both the Internal and External examination.

- The schedule for the sessional exams is notified well in advance.
- Different departments conduct the exams for the Honours programmes according to the academic calendar.
- The internal examination committee is constituted to schedule and conduct the sessional examinations for other programs.
- Notifications are circulated about the commencement of the exams on the notice boards and the departments.
- Students have access to the answer scripts of internal class tests/exams, assignments and project reports.
- Student grievances regarding the award of marks in the internal exams are resolved at departmental level.
- Internal assessment marks are uploaded in the university website and a print copy is kept in each department.

Grievances related to the External examination are dealt with by the examination committee and cases are routed through the office of the principal to the University for Appropriate Action.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://lcbcollege.co.in/upload/dvv/17035864_11.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program outcome, program specific outcome and Course outcomes are parameters which show the effectiveness of the teaching, learning and evaluation measures for the benefit of teachers and students

both. So, at the outset it is of utmost importance that both teachers and students are aware of the same first.

LCB College is affiliated to Gauhati University and that the university prepares modifies and periodically institutes change of curriculum for courses and programs for its affiliated institutions. Cos, Pos and PSOs constitute an integral part of the curriculum which are predetermined.

The teachers prepare and maintain the programme and course outcomes of the Programs offered by the institution in their course files. This is evident from the course management and learning outcome delivery mechanism practiced in the institution. Besides, teachers at the departmental level conventionally brief students about course outcome and programme outcome in the introductory classes. Besides, all the departments provision the display of the same in their departmental spaces. The internal and the semester examination conducted by the Gauhati University ensures to set question paper so that the course and program objectives are achieved.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://lcbcollege.co.in/upload/outcome/1703574953.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcome, program outcome and program specific outcome speak of the effectiveness of the whole process of teaching, learning and evaluation with which an institution of higher education is primarily associated with. The continuous internal evaluation methods designed by the teachers is a mode of measuring the attainment of the POs, PSOs, and COs. Various mechanisms to measure the attainment of the PSOs, POs, and COs are also designed by the teachers through continuous internal evaluation. These are in the form of sessional examinations, class test, quizzes, assignments, etc. besides the end semester examinations. The teachers set question papers so that the PO's and the CO's can be attained. The major objectives of the course are reflected in the questions set by the teachers both for the internal and external examinations.

Now, teachers evaluate the results of students to further boost their performances. This is part of the course management and learning outcome delivery practice. Besides, the end semester results, progression of students to higher education, clearing competitive exams and securing placements are all indicative of the same.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

243

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://lcbcollege.co.in/upload/ssr/1703220150.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

04

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities by the NSS, NCC, the Extension Education, Community Welfare Cell, Annual Quality Assurance Report of LALIT CHANDRA BHARALI COLLEGE Forum have been carried out with the aim to generate awareness on important social and economic issues. It is the mission of the institute to equip students with skills and life values to generate social and environmental responsibility and to engage them in practices with the objective of promoting good citizenry. The NSS and the NCC practice national integration and social harmony, help to generate a sense of social responsibility, social awareness, identify and address the needs and problems of the community and develop the capacity to meet emergencies. The activities carried out in this year has been instrumental in promoting awareness and concern among the neighbourhood community of

the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

168

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Within the limited physical expanse, the Institution has strived to provide adequate amenities required for teaching-learning process. All together there are 35 classrooms in Block-A, Block B and Block-C. The Department of Computer Science and Department of IT are having two full-fledged laboratories. Department of Electronics is equipped with two laboratories. The Department of Economics and Statistics have their own Computer Laboratory cum classroom equipped with SPSS software. Departments those are not having separate computer laboratory, they are using laboratory facility of Computer science Department as and when required. There is a Seminar cum conference hall with ICT enabled facilities. Another conference room (attached with the Principal's chamber) is there for different meetings etc. The Institution has also adequate computing facility in all the Academic Departments and the Central Library. Photocopying facility is available for the students and staff in the Central Library of the College for nominal rates. There are eight (08) online UPS available in the college out of which two 10 KVA and one 2 KVA online UPS are in the Computer Laboratories of the Department of Computer Science; one 3 KVA and one 2 KVA online UPS are available in the Central Library, one 3 KVA online UPS each in the Department of Electronics and the Department of Statistics, one 2 KVA UPS in the Dept of Economics.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a games and sports facility under the initiative of games and sports Secretary of the Student's Union Body with a limited budget. A teacher in charge supervise all the matters related to the games and sports. Though the Institution has very limited space for sports and games inside the campus, the inadequacy is supplemented by hiring playground and sports facilities from nearby organizations. Indoor sports activities are arranged in the college campus. The College has an Auditorium, NCC & NSS and Training and Placement Cell. The college organizes awareness programmes on Yoga besides observing the World Yoga Day. The college organizes annual college week and freshman social. Cultural activities/ programmes are conducted throughout the academic year following the schedule of the Academic calendar, like Poem Recitation Program and discussion about poetry, International women's day, Entrepreneurship awareness programme at IIE etc..

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://lcbcollege.co.in/upload/criteria/4.1.2supporting%20Documents%20of%20programmes%20organized.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5676194

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The central library of the college is automated partially using SOUL 1.0 ILMS developed by the INFLIBNET Centre, Gandhinagar, Ahmedabad and is upgraded to SOUL 2.0. The automation process was initiated in the year 2010 and it was implemented in practice in the year 2011 to provide its various services to the users like automated circulation system, Online Public access Catalogue (OPAC), etc. Barcode system is introduced in the year 2014. The whole collection of books and the members borrower's cards are linked with the SOUL software through Barcode, which is the additional strength of the library in maintaining accuracy and saving valuable time of the users. Library is also providing free E resources through NLIST with free Internet facility to the users including Wi-Fi.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://lcbcollege.co.in/upload/criteria/4.2.%20NLIST%20Receipt.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

72894.36

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

46

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has 2 servers (Lenovo Think Server) in the Central Library. There are 05 (five) computer laboratories equipped with desktops having the latest configuration as per requirements of the course curriculum. The administrative office is partially automated in regard to various activities such as - maintenance of accounts,

student's admission, different administrative works and the like and for which 4 Desktops are used along with Printers and one Scanner in the office. The Central library is partially automated with 16 desktops and 01 high speed HP Scanner along with 02 Printers. 8 laptops are available in the college for various academic and administrative works. Altogether 12 nos. of LCD multimedia projectors are available in some of the classrooms, laboratories and seminar/ conference hall. College campus is Wi-Fi enabled with four 100 mbps broadband fiber internet connections. For maintenance of Computers and upgradation of IT infrastructure, the College authority engages experts from outside agencies as and when required.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

115

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

610106

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are different Committees to look after all the issues pertaining to the development of the college. For periodic maintenance of major infrastructure viz. Generator; Computers, Photocopiers; College Automation Software and Website, professionals from external agencies are called for as and when required. The regular maintenance of the Computers/ equipment of the laboratories are monitored by the laboratory Assistants. However professional expertise is sought for resolving technical problems. Four sweepers have been appointed for campus cleanliness. The entire college campus including classrooms are under CCTV surveillance. Security personnel are there to verify the credentials of visitors. Library books are organized using DDC scheme and Database is maintained using SOUL 2.0 software and digital Library is developed by using ERP supplied by local vendor. OPAC facility is available in the central Library using two computers along with free internet facility and wi-fi for the users. Laboratory equipments are maintained by the laboratory bearer and the expertise are sought for as and when required. Fire extinguishers have been mounted at different places and renewed from time to time. The College has a dedicated transformer with 250 KVA capacity covering entire College and Girls Hostel. As a power back up measure the College had installed Solar Panels (under APDCL initiative) on the roof top of the A block.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

637

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

17

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
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File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

143

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

143

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

48

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

9

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The elected Students' Council at LCB College is highly engaged and dynamic, carrying out their responsibilities with utmost dedication and actively participating in the college's overall development alongside faculty members. They take part in decision-making and are members of several influential scholastic bodies. The Students' Council follows a codified constitution in carrying out its operations. The Lyngdoh Committee's recommendations are followed in the ballot paper voting method used to elect the Council members to the various portfolios. This student council consists of ten members.

The Students' Union's President and General Secretary participate actively in the Internal Quality Assurance Cell. Each year, following the election of the Students' Union, new members are proposed to this cell. The Students' Union celebrates Independence Day, Republic Day, Teachers Day, and Martyrs' Day, all of which highlight its patriotic side. The Students' Union is also responsible for organizing various socio-cultural events with a lot of vigour and excitement. The NSS and the Students' Union collaborate to carry out outreach and social projects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

250

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association of LCB College is officially registered under the registration number RS/KAM(M)/263/Z/526 of 2021-2022. Alumni can also sign up through the official college website and Facebook page. The majority of departments have their own alumni associations, which have monthly meetings and engaging activities for UG students.

Maintaining a personal connection with alumni helps faculty members stay informed about the accomplishments and positions of former students, which benefits them in mentoring current batches. Alumni are welcomed to lecture programs and interactive sessions with current students in areas like computer science and electronics, to foster an interchange of ideas and experiences as well as to explore career paths and opportunities. At the departmental level, other departments like Statistics, Bengali, History, Economics, Education, and Assamese have also taken the lead in organizing alumni gatherings. A remarkable proportion of the graduates from the departments of Electronics and Computer Science are employed in public and private sectors, as well as in state and federal government agencies. Assistant Professors at Tezpur University's Computer Engineering Department and Gauhati University's IST are former students of the Computer Science department. This association appears to have knowledge advancement as its slogan rather than monetary donations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The goal of the college fraternity is to realize its vision. The college's vision and mission are communicated to all the stakeholders through its website, prospectus, and signage. The institution's vision and goal serve as a direction for all institutional bodies, policies and operations.

The Governing Body of the college, the college's highest decision-making body approves the plans and policies that have been prepared

after consultation with all relevant stakeholders. Various academic committees, departments, and cells operate in accordance with the college's vision and goal.

In order to fulfill their stated objectives and supplement the curriculum, faculty members participate in the creation and implementation of outreach, extension, besides curriculum-based programmes.

The plan document of the college, prepared in tandem with the vision of the College, comprises both short- and long-term plans. Further, numerous activities carried out are all aimed at fostering in the students a sense of social responsibility and environmental consciousness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Lalit Chandra Bharali College operates according to participative management and decentralization in all aspects, including its operating policies and procedures. The organization of Annual College Week serves as one illustration of this. Every year, in accordance with the university's and the institution's academic schedule, a week-long celebration of sports, literature, and culture is organized. The LCB College Students Union meets to first plan the event. The professor in charge and the student representatives attend the relevant meetings. The tradition was maintained in 2022-2023. Students and teachers join in a cultural rally to commemorate the first day.

During the last day's open session, which is chaired by the student President of the LCB College students' union, the college's Principal and an invited guest speaker attend and address the gathering. Student delegates, NCC and NSS cadet volunteers, the professor in charge, and administrative staff supervise the different activities. The budget is divided up into different categories for the event before the start of the session by the student representatives, who oversee the costs. There are various programs for non-teaching staff members and teachers as well.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Governing Body must approve the plans that the College Planning Committee develops for the college's overall development. The execution of the same is the responsibility of the Principal/Secretary to the college's governing body. Among other things, the peer team of the NAAC recommended in the first cycle of evaluation that the college infrastructure be improved and that the college building be expanded both vertically and horizontally. As a result, the college's strategic strategy has kept this as the top priority.

In order to improve the college's e-learning environment, the Governing Body opted to install ICT-enabled Smart Classrooms on the second floor of Block C, which is now under construction. The Colleges' perspective plan calls for expanding the ICT infrastructure for educational uses.

The college has also developed a Purchase Policy, which it rigorously abides with in regards to issues concerning purchases made by the college.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal, two faculty members, non-teaching staff, guardian

members, and designated representatives from the university make up the college's Governing Body. The President of the Governing Body is appointed by the Government. It is the decision-making body and is also responsible for overseeing the execution of the policies and decisions that it has authorized.

All plans and policies are executed by the Principal cum Secretary, Governing Body.

The HOD, which is a rotating position is held by the senior faculty member, and he/she oversees the work of academic departments.

An important part of evaluating and monitoring and ensuring quality in the teaching-learning and assessment process and all dimensions of work of the institution is the college's IQAC.

The librarian, the library assistant, and the other sub-ordinate staff make up the library's organizational structure.

The administrative staff plays a crucial supporting role in the college's daily operations.

The purpose of statutory bodies such as internal committees, grievance redressal cells, and anti-ragging committees is to guarantee the welfare of all parties involved.

The union of college students at LCB is chosen democratically.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://lcbcollege.co.in/upload/documents/1647334988.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- The college has wifi available.
- The teaching staff in each department has access to their own common area.
- The college hosts staff development events in a variety of formats.
- Faculty members are permitted by the college administration to take part in orientation programs, workshops, seminars, and refresher courses.
- An annual voluntary dissolution of the non-formal, voluntary consent Thrift and Credit Society is overseen by the college. It offers members affordable interest rates on financial support.
- As per the Assam Cooperative Societies Act 2007 (Act-IV of 2012), LCB College Multipurpose Cooperative Society Limited is registered.
- Teachers hired before 2004 are qualified to receive pension benefits upon retirement. Faculty hired after 2004 are protected by the New Pension Scheme. Retiring faculty members get GPF, gratuity, and leave encashment in accordance with protocol.
- In accordance with government regulations, the college offers life insurance through a group insurance scheme.
- Payment is received for carrying out tasks related to administering or overseeing external exams.
- Assam government and UGC regulations govern the granting of all leaves to teaching and non-teaching staff.
- The college's Health Club arranges health screenings and awareness campaigns.
- Stress management, yoga camps for instructors, support personnel, and students are planned.

- Local and national newspapers are made available.
- In accordance with guidelines, a Research and Development Cell (RDC) was constituted, and it regularly organizes research-related events for the College's faculty.
- To guarantee Covid safety, a vaccination camp was also planned as a welfare initiative.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

07

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The university has an assessment system for both teaching and non-teaching staff that is based on UGC norms, the Annual Confidential Report (ACR), and periodic orders from the Government of Assam. The Head of the respective Departments directly oversees the teaching and learning assessment responsibilities of the teachers, and the IQAC does so via the college's learning outcome delivery method and

course management system.

The institution abides with UGC regulations 2010 and the ensuing revisions pertaining to teacher promotion. Teachers' fortnightly self-appraisal reports are extensively documented by the College in order to represent the three categories under the Performance-based Appraisal System of CAS, namely, their involvement in academics, co-curricular activities, and research contributions. The Principal assigns each teacher's ACR, which is a crucial component of the evaluation process.

For complaints or grievances against any member of the teaching or non-teaching staff, there is also a grievance redressal cell.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The organization has a system in place to audit each and every one of its financial transactions. The audit system at the college is three tiers deep. Adherence to appropriate procurement procedures occurs at the institutional level. For this reason, the organization maintains a purchase committee. All of the college's financial concerns are handled by the accounts department. The college's revenue and expenses are regularly monitored by the Principal and the officer in charge of accounts. The college administration selects a reputable chartered accountant firm to carry out the internal audit with due approval from Governing Body.

The Government of Assam's Directorate of Audit (Local Fund) conducts the external audit. The current year's internal audit is accessible. However, the external audit is still to come. As of right now, the external auditors' report has not shown any significant anomalies, and if they do, the subject will be brought before the Governing Body according to the regulations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

95,000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college makes an effort to raise funds from a variety of sources, such as donations from philanthropers, space rentals, logistical help, and money from self-financing courses. The U.G.C. Act of 1956's section 2(f) and 12B also apply to the college. Additionally, the College receives funding from the Assam Government, which is a significant source of institutional revenue. The college also makes a significant amount of money by outsourcing its infrastructure to external organizations. Additionally, a Merit Award has been added. The amount of excess solar power generated by the college's installed solar plant is purchased by APDCL and deducted from the institutional electricity bill. Additionally, the college's BSNL tower produces enough revenue.

The College's Purchasing Committee, Planning and Development Committee, Governing Body, and other related entities assist with budgetary planning, distribution, and use. Student fees fund college development as well as work as compensation for non-sanctioned faculty. The College uses cheques for all of its expenses and keeps its bank accounts up to date. The College's account section

monitors accounts, and there is mandatory internal and external audit by the Government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has been instrumental in initiating strategies for enhancement of quality aspects in all dimensions.

1. **Perspective Plan of Activities:** All departments, cells and committees have always organised various programs for the academic and overall development of students. However, in the academic audit 2021 it was advised that such activities needs to be organised in a well planned manner. So, from this year the IQAC has initiated this practise of preparin a perspective plan of activities. The idea is such that maximum aspects can be covered in limited time and resource constraints. the plan is prepared on the basis of the annual plan submitted by the varuious academic departments, cell and committees.

2. **Efficiency in Administrative matters:** The institution is responsible towards the environment. With an aim to create a paperless and efficient administration various activities like attendance of sudents, accounts, leave of employees, etc. are being digitalised. Though ERP software already existed yet in the present year mefforts are being made through IQAC to carry outincreased works in digitalised way.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Excellence in academic pursuits is one of the main vision of the College. In the context, institutional reviews are periodically done and implementation of teaching learning reforms are facilitated by the IQAC

1. To cater to the diverse learning needs of students, the course management and learning outcome delivery mechanism is practiced in the college. The IQAC acts as a reviewing organ for a systematic management of the same. In the present year measures were adopted by the IQAC in this sphere to upload many key features of course file in website for ready reference of teachers and students.

2. To make the curriculum delivery of teachers more effective reviews are periodically conducted in several fronts and platforms. This year, steps to augment the preparation of teaching plan and make it more inclusive of different suitable mode of teaching and ICT enabled aid of teaching is brought in practice.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://lcbcollege.co.in/agar.php
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Lalit Chandra Bharali College has been championing gender-based issues and challenges through diverse ways for teachers, staff and students.
- Issues of gender are incorporated into the existing curricula. But it is not limited to classroom alone. The women's cell and other cells of the college and IQAC have organised events related to gender during the year 2022-23 to address concerns and challenges of gender discrepancies in the society.

On regards to safety and security:

- There is strict round the clock security at the college gate. The security guards check and note the identities of everyone entering the campus.
- The high walls of the campus also prevent any trespassers from entering the college premises.
- The college premise is under surveillance 24x7 through CCTV cameras. The college campus is well lit including the Girls' Hostel that is in the college premises itself.
- Common Room: There is a separate common room for female students on the ground floor with necessary amenities.

Other measures: The Anti-ragging Committee, Discipline Committee, Hostel Committee and Mentoring Cell, Internal Committee have also been constituted to look into students' welfare and safety and security.

File Description	Documents
Annual gender sensitization action plan	https://lcbcollege.co.in/upload/dvv/1703654071.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://lcbcollege.co.in/upload/dvv/1703654163.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has adopted the three tier waste management policy of reduction, recycling and re-use and also to make aware all the stakeholders for the same.

Solid Waste Management: This includes

Reduce:

- Ban on single-use plastic.
- A drive to reduce paper use is on in the day-to-day activities of the college.
- Waste segregation into wet and dry waste and disposal in separate-coloured bins
- Non-biodegradable waste is disposed through the Guwahati Municipal Corporation

Recycling:

- Old newspapers, magazines, Iron rods and metal scraps are sold off to the scrap and paper dealers for recycling.

Re-use:

- Old books are collected from students and teachers and kept for use of students in front of Canteen.

Liquid Waste Management: This includes

- The waste water from toilets in the college and hostel and the college canteen is disposed off through the sewage drain

E-Waste Management: This includes

Obsolete computers and electronic equipment are sold to external agencies and also the college tries to negotiate buy-back or removal from site agreements with firms.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://lcbcollege.co.in/upload/dvv/1703654464.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. Landscaping with trees and plants 	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.</p>	<p>B. Any 3 of the above</p>
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**Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

LCB college has been shouldering the responsibility of imparting values of tolerance, harmony and inclusiveness to its students. The college instils the values of a mutually respectable environment and to manifest these, various activities and programmes are conducted throughout the year. Some of these programmes are listed below

- The Annual College week is another event wherein the cultural diversity of the state and the country at large is displayed.
- Rongali Bihu is celebrated to establish cultural harmony.
- The NSS and NCC cadres, students also participate in camps and other programmes to promote national integration.
- The department of Bengali brings out an annual journal "Protitdhoni" every year to provide a platform for creative writing to students and teachers on different culture and language.
- The college has a Student Aid Fund and a Free Book Service scheme for the benefit of economically backward students irrespective of caste and religion.

The women's cell of the college is also engaged in events from the perspective of the gender spectrum.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

LCB College conducts a number of activities for sensitizing students and employees of the institution for inculcating constitutional values, rights and responsibilities of citizens.

- Voters 'day is observed by the college to aware the teaching, non-teaching and students about our constitutional obligation
- International Human Rights Day is observed by the college to be kind to others and to understand responsibility as a citizen.
- Republic Day is celebrated in the institution with aim to familiarize students and employees with the sovereignty and inception of Indian constitution.
- Independence Day is celebrated in the institution with aim to familiarize students and employees with the contribution of freedom fighters for Independence.
- The LCB College has a student's Union body and elected as per the recommendations of the Lyngdoh Committee. The student's election inculcates the true spirit of democracy among them.
- Students of the college were encouraged to visit orphanage home run by Indian Red Cross Society to foster their sense of responsibility towards the society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is

B. Any 3 of the above

a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

LCB College celebrates/ organize a number of activities of national and international commemorative days, events and festivals for inculcating values among students

- International Women's Day is observed on 8th of March
- World Environment Day is observed on 5th of June
- International Zero Waste Day is observed on 30th of March to aware the students about sound waste management .
- Republic Day is celebrated in the institution
- Independence Day is celebrated in the institution
- International Mother Language day is observed on 21st of February in the college to bring awareness among the students about the importance of Mother Language
- Shilpi Divas is observed on 17th of January to commemorate Rupkonwar Jyoti Prasad Agarwala's Death Anniversary
- Yoga Day is observed on 21st of June to aware the students about spiritual, physical, as well as mental health
- International Statistic Day is observed on 29th of June to awarethe students about the importance of Statistic
- International Mathematics Day is observed on 22nd of December to bring awareness among the students about the importance of Mathematics and remind the Contribution of Ramanujan.
- International Science Day is observed on 10th of November to bring awareness among the students regarding the importance of

scientific temperament.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

1. Title of the Practice: Solar energy efficient Institution.

2. Objective:

- To get uninterrupted power supply.
- To reduce electricity bill

3. Context:

Irregular power supply and very high monthly electricity bill

4. The Practice:

The whole institution is being run on solar energy by installing solar panel on roof top to get uninterrupted power supply.

5. Evidence of Success:

Installed UPS are removed and Electricity bill reduced.

6. Problems Encountered and Resources Required:

More solar panels are required to fulfil maximum load requirement of the institution.

Best Practice 2.

1. Title of the Practice: Preparing the students beyond the academics for holistic education.

2. Objective:

- To provide an environment for physical and mental wellbeing of students.
- To develop soft skills.

3. Context:

To encourage students to think beyond academics and focus on lighter aspects of life and to impart holistic education.

4. The Practice:

There are NCC, NSS and different clubs in the college for physical and mental wellbeing of the students.

5. Evidence of Success

Increased participation of students in in-campus and out-campus activities is observed

6. Problems Encountered and Resources Require:

More financial assistance and space is required to facilitate the students.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

LCB college has prioritized infrastructural development, as it influences its academic atmosphere and striving for academic excellence is also inherent in the vision of the college. In the light of the priority as stated, significant efforts were made by

the college management to extend its infrastructure facilities so that best of facilities can be provided to the students in this small campus. State-of-the-Art laboratory, central library, Canteen, disable friendly campus are a few of the facilities available for the students. The college campus is secured with high boundary walls. Inside this small campus landscaping and potted plants are used to increase the green cover. The college campus is known for its cleanliness as we pay highest priority to cleanliness. There is proper waste disposal mechanism and paan, guthkha are strongly prohibited in the college campus. The college is also moving towards paperless office activity. Though the college campus is small its distinctiveness in cleanliness and efforts to make the best use of its resources made it attractive for students and thus succeeds in providing good academic environment to the students.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Future Plan of Action for 2023-24

- The College is planning to initiate more value added certificate courses for the benefit of its students.
- More programs on Research Paper writing and presentation shall be organized to encourage faculties for research work and to publish their findings.
- LCB College is planning to publish two peer reviewed journals, one for Arts and one for Science, with the contribution of faculties and research scholars from different Institutions.
- The College will undertake efforts to organize more training programs for the teaching and non-teaching staff.
- The College will undertake more awareness program, competitions and Lecture programs to raise the concerns of all stakeholders towards the cause of environment.
- The college encourages paperless environment and so will undertake more training and awareness programs for digitalization of all its services.
- LCB College is planning to introduce B.Sc. B.Ed and B.A. B.Ed courses in near future