

ANNUAL QUALITY ASSURANCE REPORT

2012-13

Submitted to:

Director,
National Assessment and Accreditation Council (NAAC)
Bangalore



Submitted By

**Principal/Coordinator
IQAC
L.C. Bharali College
Maligaon, Guwahati-781011
Assam**

Part – A

AQAR for the year (*for example 2013-14*)

2012-13

I. Details of the Institution

1.1 Name of the Institution

Lalit Chandra Bharali College

1.2 Address Line 1

Maligaon

Address Line 2

City/Town

Guwahati

State

Assam

Pin Code

781011

Institution e-mail address

lcbcollege.csc@gmail.com

Contact Nos.

03612675259

Name of the Head of the Institution:

Dr. N.K. Deka

Tel. No. with STD Code:

03612675259

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	NA	2004	2009
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR _____ 29/12/15 _____ (DD/MM/YYYY)4

- ii. AQAR _____ (DD/MM/YYYY)
 iii. AQAR _____ (DD/MM/YYYY)
 iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Tribal Rural

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

DOEACC O'LEVEL, PGDCA, CCA

1.11 Name of the Affiliating University (for the Colleges)

GAUHATI UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="NO"/>		
University with Potential for Excellence	<input type="text" value="NA"/>	UGC-CPE	<input type="text" value="NO"/>
DST Star Scheme	<input type="text" value="NO"/>	UGC-CE	<input type="text" value="NO"/>
UGC-Special Assistance Programme	<input type="text" value="NO"/>	DST-FIST	<input type="text" value="NO"/>
UGC-Innovative PG programmes	<input type="text" value="NO"/>	Any other (<i>Specify</i>)	<input type="text" value="NO"/>
UGC-COP Programmes	<input type="text" value="NO"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="00"/>
2.3 No. of students	<input type="text" value="00"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="00"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="00"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="09"/>
2.10 No. of IQAC meetings held	<input type="text" value="03"/>

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Preparation of the Annual Reports for NAAC
- Monitoring the Academic calendar
- Student counselling for career opportunities
- Review of extra/curricular activities
- Quality improvement in every domain involving all the stakeholders
- Feedback from the stakeholders for quality improvement.

2.15 The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
The plan of action is envisaged at the beginning of the academic year	Partial fulfilment of the plan

* Attached as Annexure -I

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The AQAR as placed before the IQAC Committee, Academic Committee of the College.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	06		04	04
PG Diploma	01		01	01
Advanced Diploma				
Diploma	01		01	01
Certificate	01		01	01
Others	00		00	00
Total	09		07	07
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum Core/Elective option
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	11
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects. ✓

Being an affiliated college, it follows the syllabi designed by the Gauhati University. In 2011, the syllabi of the undergraduate courses have been revised/ updated.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
34	18	12	NA	04

2.2 No. of permanent faculty with Ph.D.

08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
12	03	-	-	-	-	12	-	24	03

2.4 No. of Guest and Visiting faculty and Temporary faculty

03

33

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Semi-	0	04	0
Presented papers	01	07	02
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Same as in the report of 2011-12

2.7 Total No. of actual teaching days

162

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

None

2.9 No. of faculty members involved in curriculum

06

06

06

restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

76

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA Part III	158	NIL	1.27	39.87	9.50	51.20
BSc Part III	75	16.00	20.00	41.33	2.67	80.00
B.Com Part III	29	NIL	NIL	51.73	48.27	100.00
BCA 6th Sem	17	NIL	35.29	23.52	NIL	58.82
BBA 6th Sem	10	NIL	70.00	10.00	NIL	80.00
PGDCA II Sem	18	NIL	11.11	83.33	NIL	94.44

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Same as in the Report of 2011-12

Also:

- Initiating the invitation of guest lecturers, inter-departmental presentations
- Departmental best practices
- Introduction of value added courses

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	

Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	NIL	01	01
Technical Staff	05	NIL	05	03

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Same as in the Report of 2011-12

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02			
Outlay in Rs. Lakhs	75,000			

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2year	UGC	75,000	75,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

01

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>		
NCC	<input type="text" value="02"/>	NSS	<input type="text" value="03"/>	Any other	<input type="text" value="03"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS volunteers participated in the flag down ceremony of Asean India car Rally on 17/12/12 at Sarusajai Stadium, Guwahati
- NSS Day was celebrated on 24/09/12 by organising a lecture on 'Child Care and Healthy Food' by Dr. J.P. Sharma in the campus
- Participation of NCC Cadets/NSS volunteers at the annual Ambubashi Mela for crowd control at Kamakhya Temple
- Educational tour to a heritage site 'Auni-ati-Satra' at North Guwahati by the Department of Political Science
- An Awareness Programme on 'Voting Rights' among the locals of Adingiri village by the Department of Political Science
- Educational tour to a historical sites in Tezpur by the Department of Assamese

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.3 acre	-		1.3 acre
Class rooms	28	-	-	28
Laboratories	05	-	-	05
Seminar Halls	-	-	-	-
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Comp 152 Generator 02 Photocopier 02 LCD 06 Visualiser 01	Comp 07 Photocopier 02		
Value of the equipment purchased during the year (Rs. in Lakhs)	4830491	205700 153300	UGC LIB and UGC	5189491
Others	-	-	-	-

4.2 Computerization of administration and library

Same as in the year 2011-12

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13188	1521148.96	399	67273	13587	1588421.96
Reference Books	3091	581608	110	49899	3201	631507
e-Books(under NLIST)	54000	-	-	-	54000	-
Journals	12	27680	06	11212	18	38892
e-Journals(under NLIST)	2500	5000	-	-	2500	5000
Digital Database	-	-	-	-	-	-
CD & Video	164	-	-	-	164	-
Others (specify)	Magazines 10 News papers 12	50147	02 02	29316	12 14	79463

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others LIB And IQAC
Existing	152	73	04	-	-	10	30	13
Added	07	01	-	-	-	-	-	-
Total	159	74	04	-	-	10	30	13

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Same as in the year 2011-'12

4.6 Amount spent on maintenance in lakhs :

i) ICT	780542
ii) Campus Infrastructure and facilities	338515
iii) Equipments	668056
iv) Others	5115054
Total :	6902167

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Same as in the Report of 2011-12

5.2 Efforts made by the institution for tracking the progression

Same as in the Report of 2011-12

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1025			35

(b) No. of students outside the state

16

(c) No. of international students

Men	No	%	Women	No	%
	600	56.60		460	43.40

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
636	108	100	307		1151	632	87	93	248		1060

Demand ratio 2.71:1

Dropout % 34.74

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NA

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

Campus Recruitment Drive by Career Net, Bangalore on 10/10/12

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

A legal awareness programme was held on 15/10/12 on a variety of points related to land tenure system Mr. Sanjeev Lahkar, a well known lawyer was the speaker who spoke on laws of inheritance, rights of sons and daughters, mutation procedures etc

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	27	2,49,940
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Same as in the Report of 2011-12

6.2 Does the Institution has a management Information System

Same as in the Report of 2011-12

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The college being affiliated to the Gauhati University follows the prescribed syllabi of the same.
- Certificate courses in Computer Science designed by the Department.
- Academic calendar incorporates the schedule of the activities
- Training programmes related to personality development and career opportunities are designed and implemented every year.

6.3.2 Teaching and Learning

- The Academic calendar includes the annual activities to be undertaken
- Each Department compiles lesson plans for the academic year
- Thrust is on participative learning such as group discussions, seminars ,project work
- Personality development and career counselling programmes
- Extension activities of NSS, NCC.

6.3.3 Examination and Evaluation

- Internal and external process of examinations
- Internal Unit tests are conducted by the examination committees
- Class tests and surprise tests
- Provision of re-test
- Question papers are circulated in class and discussed.

6.3.4 Research and Development

- There is an academic climate in the institute
- The faculty is either engaged in Ph.D work or minor research projects
- Students are encouraged to do projects under the supervision of the faculty
- Seminars, group discussions, interactive sessions are regularly conducted by the departments

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library

- Plan to make the Central Library fully automated
- Provided computers to carry out different library works.
- Library is computerised
- Faculty and students can access INFLIBNET N list service
- Classification, cataloguing and upgradation is in compliance with international standards.
- Wi-Fi connectivity
- Provision of Photostat machines.
- Book Bank facility.

ICT

- LCD projectors in laboratories
- Over Head Projectors available

Physical infrastructure

- Computer Science and Electronics Departments are equipped with State-of-the-art classrooms and laboratories
- Physical infrastructure are limited for outdoor sports. Such events are conducted at the Gauhati University sports fields, hardly 2 kilometres away from the institute
- Indoor sports activities are conducted at the college campus.

6.3.6 Human Resource Management

- The faculty and ministerial/ administrative / technical staff are recruited on the basis of the rules and regulations laid down by the UGC and Directorate of Higher Education, Govt. of Assam.
- The Department of Computer Science conducts in-house basic computer skills programmes for faculty and staff.
- Students admission is in compliance with the directives of the DHE, Assam.
- Since the economic recession in the first decade, Companies prefer pool campus sessions generally held at the premier college of Assam, Cotton College.

6.3.7 Faculty and Staff recruitment

- Faculty and Staff recruitment for all vacant posts of administrative /technical staff and faculty posts are advertised in the leading local newspapers.
- Candidates are selected according to the rules and regulations of UGC and Directorate of Higher Education, Govt. of Assam.

6.3.8 Industry Interaction / Collaboration

- The institution does not have a MOU with any industry but the students are taken on industrial visits.
- Campus interviews were conducted by IBM Daksh, Wipro, TCS

6.3.9 Admission of Students

- An admission committee comprising of faculty members processes the submitted admission forms
- Students are given the prospectus along with the admission forms.
- The prospectus contains details regarding courses of study, combinations offered, fee structure, career oriented/certificate courses.
- A minimum cut off mark at entry point
- The Govt. reservation policy is followed
- BPL students are duly considered
- Admission is also on first come first serve basis
- During admission, a counselling session is conducted by faculty members regarding the availability of courses, combination of subjects, suitability of the courses.

6.4 Welfare schemes for

TEACHING

- Easy accessibility of leave facility such as commuted leave on medical ground, earned leave, casual leave, half day leave etc.
- Duty leave is granted to facilitate participation in seminars, workshops, meetings of teachers' associations
- FIP leave can be accessed after formal clearance by the Governing Body and Govt. of Assam.
- Assistance to avail bank loans
- Assistance to avail advance loan from the college fund on extraordinary grounds.
- Provision of refreshments in all the departments
- Wi-Fi connectivity on campus.
- Availability of all the local and national newspapers in the library.

NON TEACHING

- Leave facility is available.
- Assistance to avail bank loans.
- Assistance to avail advance loan / festival advance from the college fund.
- Remuneration paid for duty in external examinations/ professional examinations.
- Health awareness camps / talks
- Water coolers

STUDENT

- Leave for absence from class is considered on special grounds.
- Quick processing of scholarship forms.
- Redressal of students' complains
- Re-tests allowed on considerate grounds.
- Counselling services
- Personality development programmes
- Encourages student participation in sports / cultural /social events.
- Students are encouraged to join NSS/NCC
- Students' Union
- Annual students' cultural functions
- Medical assistance
- Prompt first aid
- Common rooms
- Canteen
- Indoor sports

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Principal
Administrative			Yes	principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Same as in the Report of 2011-12

6.12 Activities and support from the Parent – Teacher Association

Same as in the Report of 2011-12

6.13 Development programmes for support staff

Same as in the Report of 2011-12

6.14 Innovations for eco-friendly

- Tree plantation on Annual Foundation Day in the neighbourhood, schools by the volunteers.
- Annual campus cleaning by students/volunteers.
- Environmental awareness campaigns.
- Dustbins provided for maintaining cleanliness.
- Energy conservation practices like Master Switch

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Submission of daily students' attendance records by the faculties in pre-scribed format for regular monitoring of the teaching learning process. Students are handed the attendance sheets at the beginning of the class for their class roll numbers and signatures to authenticate their presence, apart from the attendance register.
- Energy conservation practices.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action

- Encourages extracurricular activities of students.
- Campus recruitment.
- personality development programmes.
- Inter-departmental seminars.

Action Taken:

- NSS volunteers participated in the Flag down ceremony of Asean India Car Rally, on 17/12/15 at Sarusajai Stadium, Guwahati.
- Campus recruitment drive by Career Net, Bangalore on 10/10/12.
- Educational tour of the students of the department of Political Science to a heritage site-Auini-ati Satra on the northern banks of the Brahmaputra for a socio-economic study. The department also carried out an awareness programme on the principles of 'Voting' among the local people of the neighbouring village of Adingiri.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- The college is actively involved with the Indian Council for Child Welfare, Assam State Branch and actively coordinates in their exhibitions, health check-up camps, women's self-help groups and Child Labour School since 2008. Most of our faculty members are members of the organisation and provide financial assistance. Our students go for voluntary work whenever they are required.
- The infrastructure of the college is allowed to be used for community meetings of the neighbourhood.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Same as in the report of 2011-12

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- The non-traditional subjects in the science stream is the obvious strength of the college.
- Faculty orientation is translated well into teaching.
- Faculty is computer literate.
- Good coordination between faculty and students.
- Book bank facility for needy students.

Weakness

- A major percentage of students are from the vernacular medium hence weak in written and spoken English.
- Limited physical infrastructure.
- Limited funding from the college for implementing extra-curricular programmes starting market /employability oriented courses.

Opportunities

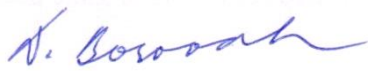
- A congenial relationship exists between the students and the teachers that fetches absolute cooperation from them during the organisation of functions, programmes and other extra-curricular activities.
- City-based college that caters to the marginal students in terms of merit and financial conditions.

Threat

- The lack of a competitive drive lacking among the students especially in the Arts stream.
- The approach road is risky as it has to negotiate an unmanned railway track.

8. Plans of institution for next year

Upgrade the infrastructure
Absolute automation of the office and the library
Orientation programmes for faculty and students
Awareness programmes in the adjoining neighbourhood
Encourage students to participate in youth seminars
Screening of documentaries, exhibitions as sources of information/knowledge



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*(Dr. Adison Ali)
Principal
Chairperson, IQAC
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Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

JULY, 2012													
M	T	W	T	F	S	S	*SUMMER VACA-TION						
						1							
2	3	4	5	6	7	8							
9	10	11	12	13	14	15							
16	17	18	19	20	21	22							
23	24	25	26	27	28	29							
30	31												
AUGUST, 2012													
M	T	W	T	F	S	S	*15- INDEPENDENCE DAY * 19- TITHI OF SRIMANTA SANKARDEV. *21-22 ID-UL-FITRE.	*27- ASSAM BANDH	*9- FOUNDATION DAY CELEBRATION * 24- FRESHMEN SOCIAL.	*SUNDAYS-4 * WORKING DAYS-22			
		1	2	3	4	5							
6	7	8	9	10	11	12							
13	14	15	16	17	18	19							
20	21	22	23	24	25	26							
27	28	29	30	31									

SEPTEMBER, 2012											
M	T	W	T	F	S	S	*5-TITHI OF MADHAVDEV * 8 -JANMASTAMI *25-MOHATSAV OF SRIMANTA SANKARDEV	*6-NESO AGITATION PROGRAM. *10- CONDOLENCE MEETING *20- CHAKA BANDHA.	*5-TEACHERS DAY CELEBRATION. *15-COLLEGE ELECTION. *17-BISWAKARMA PUJA.	*SUNDAYS-5 *WORKING DAYS-21	
					1	2					
3	4	5	6	7	8	9					
10	11	12	13	14	15	16					
17	18	19	20	21	22	23					
24	25	26	27	28	29	30					
OCTOBER, 2012											
M	T	W	T	F	S	S	*2-GANDHI JAYANTI *17 KATI BIHU *21-29 DURGA PUJA, BIJAY DASAMI,,ID UL JUHA,LAKSHMI PUJA.		*1-5 PARTICIPATION IN YOUTH FESTIVAL. *13- MENTORING SESSION.	*SUNDAYS-4 *WORKING DAYS -17	
1	2	3	4	5	6	7					
8	9	10	11	12	13	14					
15	16	17	18	19	20	21					
22	23	24	25	26	27	28					
29	30	31									

NOVEMBER, 2012												
M	T	W	T	F	S	S						
			1	2	3	4	*13-14 KALI PUJA ,DIWALI			*5-18 EXCURSION	*SUNDAYS-4	
5	6	7	8	9	10	11						
12	13	14	15	16	17	18	*25- MOHARRAM			*20-30 EXAMINATION	*WORKING DAYS -23	
19	20	21	22	23	24	25						
26	27	28	29	30			*28 GURU NANAK BIRTHDAY.					

DECEMBER, 2012											
M	T	W	T	F	S	S	*25- CHRISTMAS			*10-SHAHID DIVAS	*SUNDAYS-5
					1	2					
3	4	5	6	7	8	9					
10	11	12	13	14	15	16					
17	18	19	20	21	22	23					
24	25	26	27	28	29	30					
31											
										*1-15 EXAMINATION	*WORKING DAYS -24

January, 2013											
M	T	W	T	F	S	S	*Magh Bihu---(13 th , 14 th , 15 th January).			*IFACTO Programme in B. Barooah College--- (10 th January)	Working Day----22
	1	2	3	4	5	6					
7	8	9	10	11	12	13					
14	15	16	17	18	19	20					
21	22	23	24	25	26	27					
28	29	30	31								
							*Shilpi Divas---(17 th January)			*College Week---(20 th to 24 th January)	Sunday----- 4
							*Republic Day---(26 th January)				
February, 2013											
M	T	W	T	F	S	S	*SaraswatiPuja---(15 th February)	*Panchayat Election--- (6 th February)	*Bharat Bandh--- (20 th &21 st February)	* SaraswatiPuja---(15 th February)	Working Day----20
				1	2	3					
4	5	6	7	8	9	10					
11	12	13	14	15	16	17					
18	19	20	21	22	23	24					
25	26	27	28								
										Sunday----- 4	

March, 2013												
M	T	W	T	F	S	S	*Shiv Ratri---(10 th March) *Dol Jatra---(27 th March) *Good Friday---(29 th March)					Working Day----24
				1	2	3						Sunday----- 5
4	5	6	7	8	9	10						
11	12	13	14	15	16	17						
18	19	20	21	22	23	24						
25	26	27	28	29	30	31						
April, 2013												
M	T	W	T	F	S	S	*Bohag Bihu---(14 th , 15 th &16 th April)					Working Day----23
1	2	3	4	5	6	7						Sunday----- 4
8	9	10	11	12	13	14						
15	16	17	18	19	20	21						
22	23	24	25	26	27	28						
29	30											

May, 2013											
M	T	W	T	F	S	S					
		1	2	3	4	5	*May Day---(1 st May)			*Councilling Programme by Dr. Jayanta Das---(16 th May)	Working Day----25
6	7	8	9	10	11	12					
13	14	15	16	17	18	19	*Buddha Purnima---(25 th May)				Sunday----- 4
20	21	22	23	24	25	26					
27	28	29	30	31							
June, 2013											
M	T	W	T	F	S	S					
					1	2					Working Day----25
3	4	5	6	7	8	9					
10	11	12	13	14	15	16					
17	18	19	20	21	22	23					
24	25	26	27	28	29	30					Sunday----- 5

ANNEXURE II (FEEDBACK)

Sl. No.	Department	Name	1 Regularity in class	2 Preparedness for Class	3 Presentation Skill	4 Concept on Subject	5 Logical Delivery	6 Participatory approach	7 Stimulation for Learning	8 Responsiveness to Students	9 Teacher accessibility	10 Effect of Class/Course on The Subject	11 Relevance of Course material	12 Evaluation Method	13 Timely Delivery of the course material	14 Availability of The Laboratory Resources	Encouragement Regarding Extracurricular Activities
1	Assamese	Ranjita Das Lahkar	3.8	3.8	3.8	3.6	3.6	3.6	3.7	3.5	3.6	3.5	2.8	3.4	3.8	2.7	3.5
2	Assamese	Ratneswar Mili	2.9	3.5	3.1	3.1	3.2	3.1	3.2	3.5	3.1	3.1	2.8	3.1	2.9	2.7	2.8
3	Assamese	Lakshmi D.Pathak	3.8	4	3.8	3.8	3.9	3.8	3.5	3.7	3.8	4	3.4	3.7	3.8	3.4	3.6
4	Bengali	Shibani Dey	3.9	3.9	4	3.9	3.9	4	4	3.7	3.9	3.9	3.3	4	3.9	2.7	3.2
5	Bengali	Surya Sen Debnath	3.9	3.9	4	3.9	3.9	4	4	3.8	3.9	4	3.3	3.8	3.9	2.7	3.3
6	Computer Science	Manisha Deka	3.9	3.1	2.9	3.4	2.7	3.1	3.1	3.1	3.4	3.1	2.5	3.1	3.9	2.9	3.2
7	Computer Science	Sourabh Choudhury	3.7	3.6	3.3	2.8	3.2	3.2	3.4	3.2	2.8	3.3	3	3.3	3.7	3.1	2.9
8	Computer Science	M. Hassan	3.8	3	2.2	2.9	2.4	2.5	2.1	2.6	2.9	2.2	2.3	2.3	3.8	2.8	1.6
9	Computer Science	Juri Bharali	3.8	3.7	3.2	3.5	3.1	3.3	2.9	3.2	3.5	3	2.9	3.3	3.8	3.1	3.1
10	Computer Science	P.P.DevSarma	3.8	3.7	3.2	3.5	3.1	3.3	2.9	3.2	3.5	3	2.9	3.3	3.8	3.1	3.1
11	Computer Science	Fakhar Uddin Ahmed	3.9	3.8	3.9	3.9	3.5	3.5	3.8	3.7	3.9	3.5	3.3	3.7	3.9	3.2	3.2

12	Computer Science	Silpi Singh	3.7	3.9	3.8	3.3	3.8	3.9	3.8	3.9	3.3	3.7	3.4	3.6	3.7	3.1	3.2
13	Education	Dr. A.M. Chakravorty	3.8	3.8	3.8	3.6	3.6	3.6	3.7	3.5	3.6	3.5	2.8	3.4	3.8	2.7	3.5
14	Education	Dr. Anita Bhagawoty	2.9	3.5	3.1	3.1	3.2	3.1	3.2	3.5	3.1	3.1	2.8	3.1	2.9	2.7	2.8
15	Electronics	MitamoniSarma	4	3.9	3.5	3.8	3.8	3.8	3.7	3.7	3.8	3.3	3	4	4	2.8	2.8
16	Electronics	MonalishaGoswami	3.8	3	2.2	2.9	2.4	2.5	2.1	2.6	2.9	2.2	2.3	2.3	3.8	2.8	1.6
17	Electronics	KakoliKalita	3.8	3.7	3.2	3.5	3.1	3.3	2.9	3.2	3.5	3	2.9	3.3	3.8	3.1	3.1
18	Hindi	Hirabala Das	3.9	3.8	3.9	3.9	3.5	3.5	3.8	3.7	3.9	3.5	3.3	3.7	3.9	3.2	3.2
19	History	MamoniSarma	3.4	3.2	2.8	3.5	3.2	3.5	3.6	3.7	3.5	3.3	3.1	3.6	3.4	2.8	3.3
20	History	Dr.Indrani Choudhury	3.7	3.4	3.2	3.4	3	3.3	3.6	3.6	3.4	3.3	3.2	3.4	3.7	3	3.2
21	Mathematics	Niva Barman	3.5	3.4	3	3.2	3	3.4	3.2	3.2	3.2	3.1	2.8	3.2	3.5	2.5	2.5
22	Mathematics	Dr.B.R.Bhuyan	3.1	3	2.6	2.6	2.8	2.5	2.5	2.6	2.6	2.5	2.8	3	3.1	2.4	2.1
23	Mathematics	SangitaSarma Baruah	3.7	3.3	2.7	3.2	2.5	3	2.9	3	3.2	2.9	3	2.9	3.4	2.6	2.4
24	Mathematics	Bijoy K. Bhattacharyya	3.8	4	3.7	3.7	3.5	3.8	3.7	3.5	3.7	3.9	3.5	3.6	3.8	3.1	3
25	Philosophy	Nazima H. Borbora	3.8	3.8	3.8	3.6	3.6	3.6	3.7	3.5	3.6	3.5	2.8	3.4	3.6	2.7	3.5
26	Pol. Science	Dr.NamitaSarma	2.9	3.5	3.1	3.1	3.2	3.1	3.2	3.5	3.1	3.1	2.8	3.1	2.8	2.7	2.8

27	Pol. Science	D.P.Baishya	3.1	3.4	2.9	2.4	3	2.9	2.5	3.1	2.4	2.9	3.4	2.9	3.1	2.5	2.9
28	Pol. Science	Dibakar Das	3.1	3	2.6	2.6	2.8	2.5	2.5	2.6	2.6	2.5	2.8	3	2.6	2.4	2.1
29	Physics	Gitanjali Devi	3.9	3.9	4	3.9	3.9	4	4	3.8	3.9	4	3.3	3.8	4	2.7	3.3
30	Physics	Manisha Phukan	3.8	3.8	3.8	3.6	3.6	3.6	3.7	3.5	3.6	3.5	2.8	3.4	3.6	2.7	3.5
31	English	Bhaswati Sarma Baruah	3.8	3.8	3.8	3.6	3.6	3.6	3.7	3.5	3.6	3.5	2.8	3.4	3.6	2.7	3.5
32	English	Diba Baruah	3.7	3.4	3.2	3.4	3	3.3	3.6	3.6	3.4	3.3	3.2	3.4	3.7	3	3.2
33	English	Minati Medhi	3.5	3.4	3	3.2	3	3.4	3.2	3.2	3.2	3.1	2.8	3.2	3.3	2.5	2.5
34	English	Dr.Livee D. Baruah	3.1	3	2.6	2.6	2.8	2.5	2.5	2.6	2.6	2.5	2.8	3	2.6	2.4	2.1
35	Statistics	Dr.Rijusmita Sarma	3.9	3.9	4	3.8	3.4	4	4	3.8	3.9	4	3.3	3.8	4	2.7	3.3
36	Statistics	Dr.Pranjal Sarma	3.8	3.8	3.8	3.6	3.2	3.6	3.7	3.5	3.6	3.5	2.8	3.4	3.6	2.7	3.5
37	Statistics	Dr.Jumi Kalita	4	3.5	3.1	3.4	3.6	3.4	3.2	3.5	3.4	4	3.8	3.1	3.8	3.9	3.4
38	Economics	Ranjana Sen	3.8	3	2.2	2.9	2.4	2.5	2.1	2.6	2.9	2.2	2.3	2.3	2.9	2.8	1.6
39	Economics	Deepak Goswami	3.8	3.7	3.2	3.5	3.1	3.3	2.9	3.2	3.5	3	2.9	3.3	3.4	3.1	3.1
40	Economics	C. M. Kalita	3.9	3.8	3.9	3.9	3.5	3.5	3.8	3.7	3.9	3.5	3.3	3.7	3.7	3.2	3.2
41	Economics	Jublee Goswami	3.7	3.9	3.8	3.3	3.8	3.9	3.8	3.9	3.3	3.7	3.4	3.6	3.8	3.1	3.2