

4.4.2 Regarding maintenance and utilizing ICT facilities following points may be considered:

- I. Head wise amount has been allocated as per annual budget of the College.
- II. For cleanliness of the Campus two nos. of cleaner/ sweeper are appointed on contractual basis.
- III. From security point of view a gate keeper/ security is appointed to look after the entry and exit of persons in the campus along with CC Camera.
- IV. Regarding campus beautification daily wage persons are called for as and when required.
- V. Regarding maintenance of laboratory, Laboratory Assistants/ bearers are taking necessary care and HOD is looking after all important matters and informs the same to the College authority if necessary.
- VI. Regarding library maintenance a library committee is formed as per guideline of DHE, Assam and the Librarian is taking care of all the matters and all the important matters are placed before the committee meeting and the college authority, hence implemented.
- VII. Regarding sports facility the college takes the help of play ground of different nearby organisations as and when required.
- VIII. Regarding maintenance of ICT facilities specially the computers in the Computer laboratories and in the library an AMC is signed with Elite Computer and Communication Pvt. Ltd., Guwahati. For other ICT facilities engineers are called for from different local firms for maintenance as and when required.
- IX. Classrooms are maintained as and when required.